

East Prospect Borough Council Meeting
Community Hall, East Prospect, PA
January 6, 2020 @ 6:00 p.m.

On Monday, January 6 2020, at 6:00 p.m., the East Prospect Borough Council was called to order by Mayor Matt Mann, and opened with the pledge to the American flag. Nominations for council president and council vice-president were entertained. Jerry Hanson nominated Don Barshinger for council president; no other nominations were voiced. Victor Dodson nominated Mick Regel for council vice-president; no other nominations were voiced. Both were voted in by spoken 'ayes'. Mayor Mann, then, turned the meeting over to Council President

Present: Victor Dodson, Jerry Hanson, Mick Regel, Don Barshinger & Ed Gobat. Others in attendance: Mayor Matt Mann, Secretary Mindy Barshinger, Treasurer Marian Hunter, and Engineer David Lipinski.

Minutes of the December 3, 2019 meeting were approved as distributed.

Payment of bills: Motion by Jerry Hanson, seconded by Victor Dodson, to approve and pay the general account bills and accept the treasurer's report as presented. Motion carried. Due to a Typographical error on November's treasurer's report, a corrected copy of the November's treasurer's report was distributed.

Patrons: Steve Olkowski (only to observe) and Keith Hunnings (South Penn Code Consultants).

South Penn Code Consultants (Keith Hunnings) was appointed, at December's meeting, to be the Borough's new 2020 zoning, permit, & building code officer(s). Mr. Hunnings was given a copy of the Borough's Zoning Ordinance. Mr. Hunnings mentioned that his company does not do building inspections; therefore, Jerry Hanson made a motion, seconded by Mick Regel, to appoint Commonwealth Code Inspection Services (CCIS) to be the Borough's building inspectors. CCIS works closely with South Penn. Keith will send the Borough a fee schedule....discussion was held on passing a resolution to increase the Borough's current fee schedule for building & zoning permits. Atty. Jones will be contacted regarding this matter.

Engineer Dave Lipinski commented that all his comments regarding the final subdivision plans for the Wallace Tract were addressed...Dave also brought a check for \$ 10,000 from Scott Naylor to cover the rec fees for the (10) units to be built on Riverview Drive; therefore, Jerry Hanson made a motion, seconded by Victor Dodson, to approve and sign the final subdivision plans for the Wallace Tract. Motion carried.

Dave also reported that he checked on the retention pond and it is working.....he commented that the homeowners' association, at the Wallace Tract, is responsible for the up-keep of the retention pond.....Don requested a current copy of the members of the homeowners' association.

Dave also said he is waiting till February to bid the Middle & Cherry Avenue paving project.

Zoning Officer – see attached report

Old Business – street signs – no action taken

Meeting with TSE – Matt reported that, due to the holidays, a meeting was not scheduled yet.

Mayor's Report: 1st quarter 2020 newsletter is ready to be distributed
Matt sworn in the re-elected council members prior to the meeting tonight (Don Barshinger, Ed Gobat, and Mick Regel).
ABC27 news reporter spoke to Jerry Hanson regarding the zip code situation, at Matt's request.

Report of Committees:

Hall Committee – the water leaking, into the kitchen, has, hopefully, been fixed....new pipe was installed....new window blinds will be purchased....the gym floor needs refinished...

Street Committee – speed sign information was passed out....the truck is ready for snow.

Parks & Recreation Committee – Penn Waste donated (3) new waste receptacles for the playground/ball diamond areas....new chains were put on the swings...Millersville baseball team posted something on facebook thanking Ed for manning the concession stand and East Prospect for allowing them to play their games at the ball diamond.

Ordinance Committee – nothing

Community Pride Committee – checks have been mailed out to the winners of the Christmas Decorating Contest....the judge was from Brogue....nothing has been scheduled for the first (3) months of 2020...

Human Resource's Committee – nothing

Other Business – Mick thanked Jerry Hanson & the fire company for Santa going through town in the snorkel....

Building report – all the receptacles have been wired....some yard work around the building needs to be done....Ed Gobat made a motion, seconded by Victor Dodson, authorizing Kohler & Kohler to install panels & insulation in the new building at the cost of \$ 7,420.00. Motion carried. Street address signs were placed on the sides of the building.

Chair's Report - Don also thanked Jerry Hanson & the fire company for Santa going through town... lots of positive comments were heard by Council members about this event....

Don asked Victor to thank Michelle for all the work she does with the Borough's facebook page.

Don also reported that there were (2) acts of vandalism on North Main Street.... duck decoys were stolen from a boat and a truck windshield was smashed.... both incidents were reported to PSP...

Secretary's Report - Dean Fink came to install the 2020 quickbooks program, but the computer would not allow him to... (the computer in question is the one which is not connected to the internet)... the computer is too old.... Don Barshinger made a motion, seconded by Ed Gobat, to purchase a new computer & monitor. Motion carried... Jerry Hanson will look into buying the computer & monitor at Wal-Mart, since he gets a discount.

Copies of the letters sent to Code Administrators & Atty. Herrold were passed out; also, copies of the November & December fire company reports....

Jerry Hanson made a motion, seconded by Mick Regal, to approve the 2020 appointments.

Motion by Jerry Hanson, seconded by Victor Dodson, to adjourn the meeting. Meeting was adjourned at 7:45 p.m.

The next scheduled meeting is Wednesday, February 5, 2020 @ 6:00 p.m.

Respectfully submitted,

Mindy K. Barshinger
Boro Secretary

MAYOR'S Report

January 6, 2020

- Newsletter drafted - ready to distribute
- Swearing-in of re-elected council members at tonight's meeting
- Contacted ABC 27 News reporter about interviewing fire chief regarding zip code issue

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THE BOROUGH OF EAST PROSPECT

28 W. Maple Street

P.O. Box 334

East Prospect, PA 17317

Telephone (717) 252-0177

Incorporated August 13, 1873

Appointments for 2020

Bank Depository – Truist

Hourly rate for part-time employment - \$ 20.00 per hour

Secretary – Mindy K. Barshinger - \$11,000.00 annual salary

Treasurer – Marian L. Hunter - \$ 6,000.00 annual salary

Crossing Guard – Mindy Regel - \$ 20.00 per hour

Solicitor – Stock & Leader (Atty. David Jones)

Tax Collector – Christine Bubb – 5% commission on all monies collected

Engineer – James R. Holley & Associates, Inc. (David Lipinski)

Zoning Officer & Permit Officer – South Penn Code Consultants, LLC (Keith Hunnings)

Building inspector – Commonwealth Code Inspection Services (CCIS)

Auditor - Fink & Associates – prevailing hourly rate

Animal Enforcement Officer – Michele Klugh (Klugh Animal Control Services)

Outside Mowing & Maintenance - \$20.00 per hour

Hourly Rate for Snow Plowing - \$20.00 per hour

Municipal Emergency Management Coordinator – Christopher Eaton

Representatives to Eastern York County Emergency Management Agency –
Mickey Regel, Jerry Hanson

Representatives to YATB –Victor Dodson & Matt Mann

Custodian – Lou Anne Lehr - \$ 20.00 per hour

Zoning hearing board attorney – Atty. Gavin Markey